

SCHOOL ADMINISTRATIVE UNIT NO. 83

Fremont School District
432 Main Street
Fremont, NH 03044

Dr. Betsey Cox-Buteau
Superintendent



Susan Penny
Business Administrator

Carla Smith
IT Director

Melissa McKeon
Director of Special Services

May 26, 2017

Dear Potential Bidder,

Enclosed is an Invitation to Bid on the Purchase and Installation of Underground Propane Storage Tanks located at Ellis School, 432 Main Street, Fremont, NH 03044. When submitted, bids must include the bid form, proof of worker's compensation coverage, and applicable insurance coverage as outlined under the general conditions.

If a bidder is unable to attend the Pre-Bid Meeting date on June 9, 2017 and would like to schedule another time to view the project site please call me at 1-603-895-6903.

Please call if you require further information regarding this project.

Sincerely,

Susan Penny

Business Administrator
Fremont School District
432 Main Street
Fremont, NH 03044

Enclosures:

Invitation to Bid:

Bid Requirements

Bid Form

SCHOOL ADMINISTRATIVE UNIT NO. 83

Fremont School District
432 Main Street
Fremont, NH 03044

Dr. Betsey Cox-Buteau
Superintendent



Susan Penny
Financial Administrator

Carla Smith
IT Director

Melissa McKeon
Director of Special Services

FREMONT SCHOOL DISTRICT

SAU # 83

INVITATION TO BID

May 26, 2017

BIDS FOR: Purchase and Installation of Underground Propane Storage Tanks

DUE DATE: 10:00 A.M. on Monday, June 19, 2017

Bids for the **Purchase and Installation of Underground Propane Storage Tanks** will be accepted until 10:00 AM on Monday, June 19, 2017 at the SAU Office, Fremont School District, 432 Main Street, Fremont, NH 03044, Attention: Susan Penny. The bids will be publicly opened and read at this time. Bid specifications may be obtained by calling or emailing the Business office at 603-895-6903 spenny@sau83.org

Bids will be accepted only if sealed and clearly marked: **Purchase and Installation of Underground Propane Storage Tanks**

The School Board reserves the right to accept or reject any or all bids, to accept any informality in a bid or to accept a bid which it deems to be in the best interest of the school district.

SCHOOL ADMINISTRATIVE UNIT NO. 83

Fremont School District
432 Main Street
Fremont, NH 03044

Dr. Betsey Cox-Buteau
Superintendent



Susan Penny
Financial Administrator

Carla Smith
IT Director

Melissa McKeon
Director of Special Services

FREMONT SCHOOL DISTRICT – SAU 83

Purchase and Installation of Underground Propane Storage Tanks Bid Requirements

The Fremont School District, by its School Board (hereinafter called the “District”) seeks bids from responsible parties for the **Purchase and Installation of Underground Propane Storage Tanks** located at Ellis School, 432 Main Street, Fremont, NH 03044.

GENERAL CONDITIONS:

- A Pre-Bid Meeting has been scheduled for Friday, June 9th, 2017 at 10:00 a.m. at the site: Ellis School, 432 Main Street, Fremont, NH 03044.
- The successful bidder shall have visited the site of the proposed work in order to fully acquaint and familiarize himself with conditions as they exist and the character of the operations to be carried out under the scope of this contract and make such on-site and subsurface investigations as he may see fit so that he understands fully the site, facilities, difficulties and any restrictions attending the execution of this work. The failure or omission of the successful bidder to receive or examine any form, instrument, and document or to visit the site and acquaint their company with the conditions there existing, shall in no way relieve him from any obligations with respect to the performance of the proposed contract.
- Contractor must provide proof of workers’ compensation coverage, proof of hazardous waste coverage (if required), and proof of commercial liability. The liability policies should be \$1 Million per occurrence and \$2 Million aggregate. The School District should be named as additional insured on the liability policies via certificate and endorsement. The bidders should be put on notice that an acceptable contract will be required. The bidders should also be put on notice that they shall be required to defend and indemnify the District for claims arising out of the project. The School District should not be required to defend, indemnify or insure the contract.

- Any damage done by the contractor to Ellis School property is the responsibility of the contractor and should be reported to the Supervisor of Building and Grounds immediately.
- Contactor is responsible for supplying all equipment, off-site storage, materials and labor.
- Contractor shall obtain any and all permits, licenses, and permissions required for the project at the contractor's expense.
- Contractor is responsible and liable for any hazardous material damages incurred during work performed at Ellis School.
- Contractor will maintain all necessary MSDS reports on products used at Ellis School and forward a copy of them to the office of the Director of Buildings and Grounds.
- All work must be performed to accommodate the school's athletic, academic, and social schedule.
- Upon completion of the work, and as a condition to receive the FINAL PAYMENT, the contractor shall furnish a written guarantee to the District against all defects in materials and workmanship. The guarantee shall obligate the contractor and manufacturer to repair without cost to the District any such defects which are discovered during the warranty period.
- Fremont School District reserves the right to accept or reject any and/or all bids and waive any informality as may be deemed to be in the best interest of Ellis School. The School Board also reserves the right to reject any bid that, in their judgment, does not meet the requirements of these specifications or the needs of Ellis School.
- Bidders are required to submit their bid on the attached form.

BID SPECIFICATIONS:

Project Scope

The Contractor Shall:

1. Provide 4 X 1,000 gallon underground propane storage tanks including all gas piping materials and installation labor. -The propane tanks will require an area of 26' X 22' to fit the tanks in, and this area will need to be 10' from all property lines and any buildings. The gas line from the tanks to the plumber's stub will be approximately 250 feet.
2. Excavate and bury the 4 tanks and gas piping.-The trench and the tank hole will meet all state and federal requirements.
3. Obtain the appropriate permits, licenses, and permissions. All fees will be included in the bid quote.

Fremont School District
Purchase and Installation of Underground Propane Storage Tanks
2016-2017
BID FORM

Please return your bid, on this form, to the Business Administrator, Fremont School District, 432 Main Street, Fremont, NH 03044. **Bids will be opened at 10:00 AM on Monday, June 19, 2017.**

Company Name:

Company Street Address:

Phone _____ Cell Phone _____

Fed ID # _____

E-Mail: _____

Bid Amount \$ _____

Owner/Authorized Signature

Date