

FREMONT SCHOOL DISTRICT
JOB DESCRIPTION

POSITION TITLE: Destination Imagination Coach

CONTRACT TYPE: Extra-Curricular – Stipend Position

JOB GOAL: To promote and coordinate student participation in the Destination Imagination competition process. Destination Imagination is a competition based extra-curricular activity that helps students develop their creativity, teamwork, and problem solving skills.

QUALIFICATIONS: NH Teacher Certification in a related field

REPORTS TO: The Principal

EVALUATION: Annually by the Principal

PERFORMANCE RESPONSIBILITIES:

- Attends orientation/training meetings as scheduled.
- Accompanies students to regional and state competitions as required by state competition guidelines
- Establishes an application process and selects students in following this criteria
- Coaches individuals and team participants in the skills necessary for excellent achievement in the Destination Imagination Competition
- Familiarizes students with contest rules and regulations
- Takes care of the registration of the teams, including the financial paperwork required of the district
- Plans and schedules a regular program of practice/meetings during the academic season
- Maintains accurate statistics, records, and results of the program/club
- Maintains competency in rules, rule interpretations, meet procedures, coaching techniques, and general information about all aspects of Destination Imagination
- Maintains necessary attendance forms, insurance records, and similar paperwork
- Accounts for all equipment or delegates the responsibility
- Informs parents of eligibility rules and contest procedures
- Develops a consistent and positive public communications procedure throughout the school and with the media to inform the parents and the general public about the program/club
- Sees to the general responsibilities outlined in Co-Curricular Advisor Job Description

PHYSICAL ACTIVITY REQUIREMENTS

Primary Physical Requirements:

- | | |
|------------------------|-----------------------|
| 1. Lift up to 10 lbs.: | Frequently required |
| 2. Lift 11 to 25 lbs.: | Occasionally required |
| 3. Lift 25 to 50 lbs.: | Occasionally required |
| 4. Lift over 50 lbs.: | Not required |
| 5. Carry up to 10 lbs: | Frequently required |

- 6. Carry 11 to 25 lbs: Occasionally required
- 7. Carry 26 to 50 lbs: Occasionally required
- 8. Carry over 50 lbs: Rarely required
- 9. Reach above shoulder height: Occasionally required
- 10. Reach at shoulder height: Occasionally required
- 11. Reach below shoulder height: Occasionally required
- 12. Push/Pull: Rarely required

Hand Manipulation:

- 1. Grasping: Occasionally required
- 2. Handling: Occasionally required
- 3. Torquing: Occasionally required
- 4. Fingering: Frequently required
- 5. Controls and Equipment: Computer, telephone, copy and FAX machines

Other Physical Consideration:

- 1. Twisting: Rarely required
- 2. Bending: Rarely required
- 3. Crawling: Rarely required
- 4. Squatting: Rarely required
- 5. Kneeling: Rarely required
- 6. Crouching: Rarely required
- 7. Climbing: Rarely required
- 8. Balancing: Rarely required

Work Surface(s):

Varies: carpeting, linoleum, tile, etc.

During the Work Day, Employee is Required to:

	Consecutive Hours	Total Hours
Sit	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
Stand	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
Walk	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8

Cognitive and Sensory Requirement(s):

- 1. Talking: Necessary for communicating with others.
- 2. Hearing: Necessary for receiving instructions and queries.
- 3. Sight: Necessary for doing job effectively and correctly.
- 4. Tasting and Smelling: Not required.

Specific Vocational Preparation Requirements:

- 1. Short demonstration only _____
- 2. Any beyond short demonstration up to and including 30 days _____
- 3. 30-90 days _____
- 4. 91-180 days _____
- 5. 181 days to 1 year _____
- 6. 1 to 2 years _____
- 7. 2 to 4 years _____
- 8. 4 to 10 years X
- 9. Over 10 years _____

Other Training, Skills and Experience Requirements:

Computer skills, knowledge of computer networks, knowledge of computer hardware and software, knowledge of curriculum and grant-writing skills

Summary of Occupational Exposures:

May be exposed to cleaning fluids and copier toner

Other Considerations and Requirements:

This is a fairly sedentary position and employee is not required to do extensive physical exertion. Employee is occasionally required to do some lifting. Employee is typically able to sit, stand, and walk as needed.

DISCLAIMER:

The above statements are intended to describe the general nature and level of work being performed under this job description. The above statements are not to be construed as an exhaustive list of all knowledge, skills, abilities, and responsibilities required by personnel subject to this job description. All personnel may be required to perform duties outside of this job description as necessary from time to time. This job description does not constitute an employment agreement between the District and them employee and is subject to change by the District as the needs of the District and requirements of the job change. The Fremont School District is an Equal Opportunity Employer. Position is subject to Fremont School District policy, rules, and regulations.