

**FREMONT SCHOOL DISTRICT
POSITION DESCRIPTION**

POSITION TITLE: School Nurse

JOB GOAL: To provide the fullest possible education opportunity for each student by minimizing absence due to illness creating an educational climate of health and wellness in the school

QUALIFICATIONS: Registered Nurse licensed in the State of New Hampshire
Minimum of two years nursing experience in an area related to child health care, within the past five years
Bachelor's degree preferred

REPORTS TO: Building Principal

TERMS OF EMPLOYMENT: Determined by the Collective Bargaining agreement

PERFORMANCE RESPONSIBILITIES:

- Applies appropriate theory as a basis for decision-making in nursing practice
- Applies health care and treatment to students as appropriate during the school day
- Establishes and maintains a school health program
- Conducts school programs of immunization, physical exams and sight and hearing testing as outlined by the State of New Hampshire school health manual
- Maintains up-to-date cumulative health records on all students
- Observes students on a regular basis to detect health problems
- Reports to parents, school personnel, physicians, clinics and other agencies on health matters
- Develops and team teaches units related to health education
- Collaborates with other professionals in planning to assure quality of health care provided to students
- Collaborates in the development of 504 plans and IEPs, where applicable
- Counsels students and families concerning health problems
- Creates individual health care plans for students with health related issues
- Promotes safety and a healthy environment in order to ensure physical and mental wellness of students and staff in the school and community
- Makes appropriate independent, and timely nursing decisions and triage
- Free and Reduced Lunch applications processor and overseer

PHYSICAL ACTIVITY REQUIREMENTS

Primary Physical Requirements:

1. Lift up to 10 lbs.:	Required
2. Lift 11 to 25 lbs.:	Required
3. Lift 25 to 50 lbs.:	Required
4. Lift over 50 lbs.:	Occasionally required
5. Carry up to 10 lbs:	Occasionally required
6. Carry 11 to 25 lbs:	Occasionally required
7. Carry 26 to 50 lbs:	Not required
8. Carry over 50 lbs:	Not required
9. Reach above shoulder height:	Occasionally required
10. Reach at shoulder height:	Occasionally required
11. Reach below shoulder height:	Occasionally required
12. Push/Pull:	Not required

Hand Manipulation:

1. Grasping:	Occasionally required
2. Handling:	Occasionally required
3. Torquing:	Not required
4. Fingering	frequently required
5. Controls and Equipment:	Computer, telephone, copy and FAX machines

Other Physical Consideration:

1. Twisting:	Not required
2. Bending:	Occasionally required
3. Crawling:	Not required
4. Squatting:	Occasionally required
5. Kneeling:	Not required
6. Crouching:	Occasionally required
7. Climbing:	Not required
8. Balancing:	Not required

Work Surface (s):

Standard office desk and chair. Carpeted and tile floors.

During the Work Day, Employee is Required to:

	<u>Consecutive Hours</u>	<u>Total Hours</u>
Sit	<u>1</u> 2 3 4 5 6 7 8	1 2 3 <u>4</u> 5 6 7 8
Stand	<u>1</u> 2 3 4 5 6 7 8	1 2 <u>3</u> 4 5 6 7 8
Walk	<u>1</u> 2 3 4 5 6 7 8	<u>1</u> 2 3 4 5 6 7 8

Cognitive and Sensory Requirement(s):

1. Talking: Necessary for communicating with others.
2. Hearing: Necessary for receiving instructions and queries.
3. Sight: Necessary for doing job effectively and correctly.
4. Tasting and Smelling: Not required.

Specific Vocational Preparation Requirements:

- 1. Short demonstration only _____
- 2. Any beyond short demonstration up to and including 30 days _____
- 3. 30-90 days _____
- 4. 91-180 days _____
- 5. 181 days to 1 year _____
- 6. 1 to 2 years _____
- 7. 2 to 4 years X
- 8. 4 to 10 years _____
- 9. Over 10 years _____

Other Training, Skills and Experience Requirements:

Ability to work with staff, students and parents.

Summary of Occupational Exposures:

May be exposed to cleaning fluids and copier toner.

Other Considerations and Requirements:

This is a fairly sedentary position and employee is not required to do extensive physical exertion. Employee is occasionally required to do some lifting. Employee is typically able to sit and stand as needed.

DISCLAIMER:

The above statements are intended to describe the general nature and level of work being performed under this job description. The above statements are not to be construed as an exhaustive list of all knowledge, skills, abilities, and responsibilities required by personnel subject to this job description. All personnel may be required to perform duties outside of this job description as necessary from time to time. This job description does not constitute an employment agreement between the District and them employee and is subject to change by the District as the needs of the District and requirements of the job change. The Fremont School District is an Equal Opportunity Employer. Position is subject to Fremont School District policy, rules, and regulations.